

## MODULE DESCRIPTIONS

### DEMAND AND ACQUISITION MANAGEMENT

The module explores the element of demand management as well as the acquisition management process.

The important role of demand management is highlighted and the main role players in the demand process are identified. The requirements applicable to the writing of specifications and a Term of Reference are discussed. In this context, the module also considers the role and functions of the Bid Specification Committee and the Bid Adjudication Committee. The procurement rules, legislation and best practices applicable to acquisition administration are covered. The structure of the module follows the logical process of procurement until the contract signing stage.

In the second part, the module continues to explore the acquisition management processes. The module highlights the more practical side of the acquisition management activities: goods and services are procured in accordance with authorised processes only; expenditure on goods and services is incurred in terms of an approved budget; the threshold values for the different procurement processes are adhered to; bid documentation, evaluation and adjudication criteria and general conditions of contract are in accordance with applicable legislation; treasury regulations and guidelines have been taken into account and adhered to.

### FUNDAMENTALS OF PUBLIC SUPPLY CHAIN MANAGEMENT

In this module, students will gain a good theoretical and practical understanding of supply chain management concepts as applied in the public sector. The topics covered in this module address the fundamental baseline of supply chain management in the public sector, namely, introduction to SCM, Supply chain management in the public sector, SCM challenges in the South African public sector, implementation of SCM in the public sector and institutionalisation of SCM.

### LOGISTICS AND DISPOSAL MANAGEMENT

In this module, students will gain a good theoretical and practical understanding of the processes that should be followed on completion of the acquisition process. The module teaches students how to manage orders and look at the receiving and issuing of inventory out of the warehouse environment. It explains the various models of transport and gives an overview of how asset management and SCM practices are coordinated in SCM Activities. The module also covers the procedures and policies that relate to the end of the SCM cycle. It looks at disposal planning and appropriate methods of disposal.

### REGULATORY ENVIRONMENT FOR PUBLIC SUPPLY CHAIN MANAGEMENT

In this module, students will gain a good theoretical and practical understanding of the law and policy of procurement in South Africa. The module examines the constitutional provisions on procurement, legislative prescript, the main legislation that govern procurement in all the levels of government and interpretation of contracts. This module aims to assess how corruption affects the procurement process in South Africa.

### STRATEGIC ETHICAL LEADERSHIP

Ethical conduct is key in the public service and the field of supply chain management and procurement lends itself to unique ethical dilemmas. In this module, students will gain a good understanding of the phenomena of corruption and collusion in public procurement. They will explore methods used in national and international systems to identify, prevent and sanction occurrences of these phenomena. The module will also address the role of tender committee members in ethical conduct; the role of suppliers or bidders in ethical conduct; financial misconduct, fraud and corruption; the management and treatment of SCM disputes, complaints and appeals.

### SUPPLIER CONTRACT AND PERFORMANCE MANAGEMENT

In this module, students will be taught how to interpret the typical public sector supply chain contracts. The process of securing and management of contracts and the role of competition law in dealing with supplier collusion are covered. The importance of relationship management throughout the public supply chain is explained. Additionally, students will gain a good theoretical and practical understanding of performance management and how an effective performance evaluation system can influence effective and efficient service delivery.

### SYSTEMS, RESOURCES AND RISK MANAGEMENT

In this module, students will gain a good theoretical and practical understanding of supply chain management systems including resources, processes and digitalisation. The module will explore the importance of digitalisation and automation of all procurement processes in the context of the public sector. Additionally, students will gain knowledge on risk management, the risk management cycle and how risk must be identified. It will discuss how measures could be taken to eliminate or minimise risk in SCM. Lastly, the students will gain knowledge on the future of public supply chains where they will critically evaluate the challenges and opportunities that public SCM faces currently.