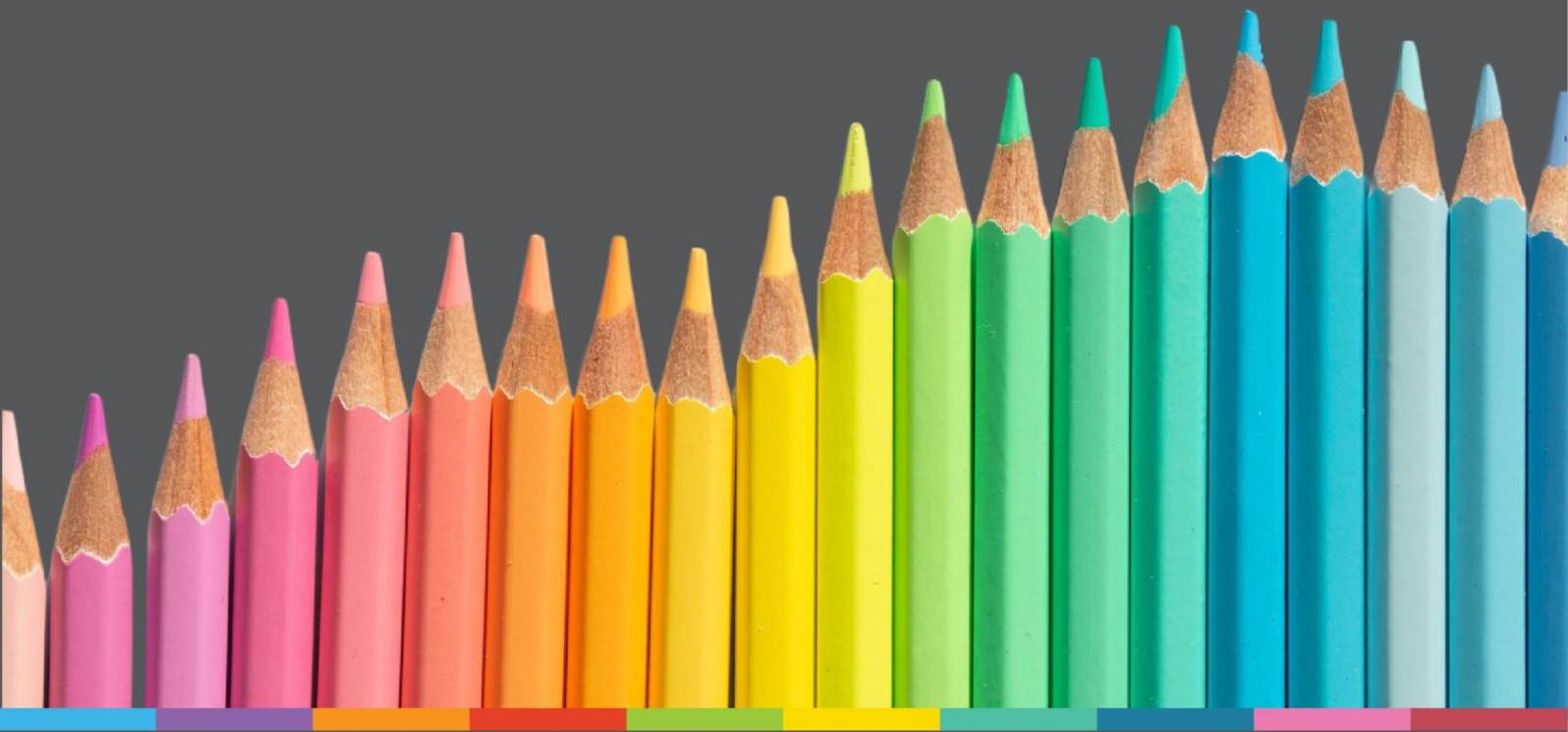


# STADIO



A NEW VISION IN  
HIGHER EDUCATION



**2026 STUDENT SUPPORT AND SUCCESS  
HANDBOOK  
DISTANCE LEARNING**

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STADIO is committed to development and empowerment through learning and ensuring graduate readiness for the world of work with an understanding of responsible citizenship.

Our vision is:

**To empower the nation by widening access to higher education.**

Our mission is:

**To be a preferred higher education provider, offering qualifications aligned with the needs of societies, students, and the world of work.**

Our institutional promise, therefore, stands on three broad pillars which we commonly refer to as “WWS”:



In addition to the institutional promise, STADIO stands grounded on the values of:

**– SERVICE – QUALITY – INTEGRITY – PEOPLE FOCUS –**

What do these values mean? Each value is supported by behaviour standards that underpin these values.

Whether you are a school-leaver or an adult learner, STADIO’s comprehensive programme and qualification mix has something for you.

We believe in the potential of every person to grow and achieve their dreams through education, and having admitted you as a student, we will do all things reasonable to help you succeed. (STADIO Academic Promise, 2019). The academic mantra is developed on the foundations of academic quality and student-centricity: “*Students at the centre, learning at the core (SCLC)*.” You will see SCLC repeated many times in the academic project.

**\*Note:** This handbook focuses on distance learning undergraduate students, TVET, PGCE and Honours students.

Concurrently, the academic, administrative, and operational processes manifest these values by being simple to understand, apply and implement.

STADIO offers a range of student success, support, and wellness initiatives to mediate, facilitate and enable student success. Students, however, must also see themselves as partners with the STADIO team in the outcome of their success - while STADIO commits to providing the means, students are expected to take agency for their development and empowerment. We understand that the transition to higher education is not always easy and that students are individuals, with different levels of preparedness for higher education, with particular needs, and specific ambitions. In an effort to mitigate the identified gaps, STADIO has integrated a range of foundational skills for higher education success - academic reading, writing and comprehension, computer skills and numeracy skills - into its formal programmes for all undergraduate students.

An engaged student is a vital requirement for academic success. All students will have access to assistance with academic queries on all modules, online. All students will benefit from having access to their lecturers as well as posts and information shared by the lecturer on Canvas, our Learning Management System. Furthermore, students will be able to set up individual online meetings with their lecturers during lecturer consultation times, refer to “meet your lecturer” on the Canvas platform. A variety of seminars/webinars will be hosted with industry practitioners so that our students not only become discipline experts but understand how their knowledge is applied in the workplace. STADIO also believes in holistic development and one of the graduate attributes we promote is social consciousness. Students may have the opportunity to participate in social impact projects as part of their curriculum or as an additional activity, which we hope will engender a sense of social awareness and responsibility.

Student retention is another fundamental driver of student success. STADIO will strive to proactively identify and support students presenting with signs of failing and/or dropping out from the student journey. Student Support implements a series of wellness activities to foster physical and mental health and well-being. Frequently visit the Student Support pages on the myCampus Canvas course site for more information on these activities. A student who is identified as requiring additional academic support will be offered remedial activities to improve success. Students requiring psychotherapeutic counselling and support may contact the Centre for Academic Success Coordinator directly through the Student Support pages on the myCampus Canvas course site.

## Contact Information

### STADIO Head Office:

The Village Square, Office 101, Corner of Queen & Oxford Streets, Durbanville, Western Cape, 7550

## Campuses:

<b>Krugersdorp</b>	
Plot 10, R28 Service Road, Diswilmar, Krugersdorp, 1739 Private Bag X03, Helderkruin, 1733	<a href="mailto:hellokrugersdorp@stadio.ac.za">hellokrugersdorp@stadio.ac.za</a> Tel: +27 11 662 1444
<b>Namibia Support Office - Windhoek</b>	
24 Wagner Street, Windhoek West, Windhoek Private Bag 13026, Windhoek	<a href="mailto:hellonam@stadio.ac.za">hellonam@stadio.ac.za</a> Tel: +264 (0) 8333 10080
<b>Namibia Support Office - Ongwediva</b>	
Maroela Mall, Shop F20, Ongwediva	<a href="mailto:helloongwediva@stadio.ac.za">helloongwediva@stadio.ac.za</a> Tel: +264 (0) 8333 10080

## Important STADIO Websites

STADIO	<a href="http://www.stadio.ac.za">www.stadio.ac.za</a>
Student Support & Wellness	Go to the “myCampus” course site on Canvas.
myCampus	Visit the myCampus course site on Canvas.
myLibrary	The online library can be accessed on Canvas in the course named myLibrary.
myProgramme	Access the myProgramme course site on Canvas.

## Academic Schools

STADIO has 9 academic Schools.

<b>School of Administration and Management (SOAAM)</b>
Head of School: Dr. Truida Oosthuizen
<b>School of Engineering and Architecture (SOEAA)</b>
Head of School: Prof. Herman Vermaak
<b>School of Commerce (SOC)</b>
Head of School: Dr. Antje Hargarter
<b>School of Education (SOE)</b>
Head of School: Dr. Abraham de Villiers
<b>School of Fashion, Arts and Design (SOFAD)</b>
Head of School: Ms. Maryne Steenekamp

<b>School of Information Technology (SOIT)</b>
Head of School: Dr. Jan Mentz
<b>School of Law (SOL)</b>
Head of School: Mrs Anri Lock
<b>School of Policing and Law Enforcement (SOPALE)</b>
Head of School: Dr. Leah Shibambo
<b>Research and Institute of Postgraduate Studies (IPS)</b>
Dean of Research and Head of IPS: Prof. Flip Schutte

### STADIO Management and Leadership

Chief Executive Officer & Principal STADIO Higher Education
Dr. Stan Du Plessis
Deputy Principal
Ms. Chariska Knoetze
Chief Finance Officer
Mr. Ishak Kula
Chief Academic Officer
Prof. Divya Singh
Chief Operations Officer
Mr. Johan Human
Chief Information Officer
Mr. Merwe Roux

## Academic Management

Chief Academic Officer
Prof. Divya Singh
Dean: Teaching, Learning and Student Success
Dr. Esther Venter
Dean: Quality Assurance
Dr. Japie Heydenrych
Dean: Research
Prof. Flip Schutte
Registrar
Ms. Melanie Orton

## Student Academic Success

Head: Student Success
Dr. Amanda Lee
Krugersdorp Campus
Mrs Jacqueline van Schalkwyk

## Acronyms

ALM	Academic Literacies programme
C4AS	Centre for Academic Success
EFT	Electronic Funds Transfer
HEQC	Higher Education Quality Committee
NSC	National Senior Certificate
PCs	Personal computers
SADAG	South African Depression and Anxiety Group
SAGEA	South African Graduate Employers Association
SAS	Student Administration and Support
VLOG	Video Blog
HOC	Head of Campus
HOS	Head of School
AM	Academic Manager
PC	Programme Coordinator
RPL	Recognition of Prior Learning
CAT	Credit Accumulation and Transfer

## Role-players

Academic Manager	Oversees the academic activities within each school per campus
Campus Security Officer	Manages and implements all security measures on each campus
First Aider	Assists students and staff with medical emergencies on the campus
Academic Success Manager	Oversees the Centre for Academic Success (C4AS) on the campus
Head of Campus	Manages the day-to-day operations on the campus
Head of School	Leads the academic activities of the School, promoting quality and ensuring the integrity of learning and teaching in the School
Health and Safety Officer	Manages and maintains health and safety measures on each campus
Information Officer	Ensures that students' personal information is safe and secure, and that STADIO complies with the provisions of the Protection of Personal Information Act (POPIA)
Librarian	Manages the learning resources in the library as well as assisting students with research activities and general enquiries relating to the library services
Head: Student Success	Responsible for student success activities across all campuses
Reception Desk	Provides reception services on the campus
Student Administration and Support	Department on each campus attending to administrative enquiries pertaining to the students' academic programme
Student Recruitment Adviser	Focuses on the marketing of a programme and provides information on the application and registration processes
Learning Technology Unit	Provides support to students and staff on the learning management system, and other learning systems

The following information describes the support services offered by STADIO and is sorted in alphabetical order:

## 1. Access and Admission

STADIO is committed to widening access through inter alia the introduction of bridging programmes for students who do not meet the institutional admission criteria. Bridging opportunities are available for entry to both undergraduate and postgraduate qualifications. For more information, contact SAS or the Head of School.

Recognition of Prior Learning (RPL) acknowledges and values individual learning and experience outside of the higher education spaces and is another important means of widening access to prospective students who may not have had the opportunity for higher education because of socio-economic circumstances. For more information on RPL see section 23 below or contact SAS.

Students seeking module credits based on studies at other higher education institutions (CAT) must refer to section 8 below.

## 2. Access Control

Students are required to always carry an identification document when on campus or using the physical facilities of STADIO. The identification document will be used at all access control areas, such as the campus office area, campus library and examination centres.

Students will not be allowed to sit for an examination without a valid identification document.

## 3. Campus Protection Services

STADIO provides security on all its campuses to ensure that, as far as reasonably possible, students and staff have a safe campus environment. However, it remains the students' responsibility to look after their personal belongings while on campus and students who travel to campus by car must ensure that no valuable items are left in the car.

Should a security issue arise, the student must report it to the Campus Reception Desk, from where the incident will be logged with the Campus Security Officer.

## 4. Career Advice and Services

STADIO commits to bridging the divide between the classroom and the world-of-work with a variety of activities geared towards preparing students for the workplace. These activities are through the student support portfolio. Students are encouraged to participate in the various initiatives and constantly check the student support portal for updates on what is available. Vacation work, vacancies and internships for STADIO students received from industry will be advertised on the myProgramme page.

Students seeking career advice may access the Workplace Readiness Information pages on the myCampus course site on Canvas and make use of the available resources.

STADIO is also a registered member of The South African Graduate Employers Association (SAGEA), a not-for-profit association that has become a hub of graduate employment in South Africa. SAGEA hosts annual career fairs and communicates information about vacancies.

This information will be communicated to students through the myCampus course on Canvas.

## 5. Centre for Academic Success (C4AS)

Student Support at STADIO rests on three pillars, namely:

- Transition into higher education

STADIO acknowledges that some students find it difficult to transition from school to higher education and require support to make the necessary adjustments. Look out for programmes offered by the C4AS to help you make this transition as smoothly as possible.

- Transition through Higher Education

STADIO believes in the principle of access with success. The C4AS supports learning and teaching to promote the success of the student journey. You can navigate your learning journey with greater ease by attending the regular sessions offered by the C4AS.

- Transition from Higher Education into the World-of-Work

The C4AS offers programmes in preparation to enter the world of work. Participating in these programmes and diagnostics that will assist you to identify areas for development.

A C4AS is established on all campuses. The Centre for Academic Success Coordinator assists students on the campus, as well as remotely to the support and satellite campuses.

The C4AS has both a reactive function (responding to students' needs) and a proactive role. In the latter instance, the C4AS institutes activities focused on student development and empowerment including health advice, managing mental wellness and stress, skills for the workplace, and social impact engagements.

## 6. Complaints and Grievances

STADIO values all feedback received from students and strives to resolve student complaints and grievances in a professional manner and at the lowest level. If it cannot be resolved at a lower level, the student may report it as follows:

- Academic administration complaints or grievances should be reported to the **Campus Registrars**. If the matter remains unresolved, it should be escalated to the **Operations Manager**.
- Academic complaints or grievances should be reported to the **School Academic Manager**. If the matter remains unresolved, it should be escalated to the **Head of Academics** on the campus.
- Operational complaints or grievances should be reported to the **Operations Manager**. If the matter remains unresolved, it should be escalated to the **Head of Campus**.

You will find the names and contact details of these individuals on the **Campus** page under **Campus Teams**.

## 7. Credit Accumulation and Transfer (CAT)

Students may apply for credits for modules passed at other registered higher education institutions. No more than 50% of the credits of the qualification will be awarded by STADIO through CAT, as set out in the CAT Policy.

While STADIO will support and facilitate the process, the onus remains on the applicant to submit evidence of the credits and outcomes achieved at another accredited institution. In terms of the regulatory requirements, the CAT application will only be successful if there is an 80% overlap between the learning outcomes of the module completed elsewhere and the one offered by STADIO for the registered qualification.

Students wishing to apply for a CAT concession must obtain an application form from the myCampus course on Canvas or from SAS, who will also provide any further assistance required.

## 8. Deferment of Studies

STADIO acknowledges that students may have to defer their studies temporarily for a variety of reasons. Should a student need to defer the study programme, approval must be obtained through an application to the SAS. The agreed deferment period will not count towards time spent on the programme, ensuring that the student has the full prescribed period of study time available to complete the qualification. At the end of the agreed deferment period, the student must register and continue with his/her studies.

## 9. Disability, Inclusivity and Differently Abled Students

In keeping with its pledge to widen access to higher education, STADIO is committed to supporting students with disabilities to access higher education and, as far as reasonably practical, ensure that they have an equal chance of success. Such assistance may include special concessions for assessments, for example, time concessions, making use of the services of a scribe, or doing an examination in a separate venue.

To ensure that they receive the best available support from STADIO, students with disabilities must complete the relevant section on the Registration Form. Should special concessions be required they must apply on the prescribed form. More information can be found in the student rulebook.

## 10. Fees Office

Each campus has a Fees Office situated within the administration space. No cash will be handled at these offices. Students who wish to make payments can either use the card machine on the campus or do an EFT.

## 11. Fee Payment and Financial Support

### PAYMENT PLANS

STADIO offers students the option to pay their fees upfront in advance, or monthly. Students opting for a monthly payment plan may make use of the more efficient debit order system of payment.

## EXTERNAL FUNDING PROVIDERS

The following funding options are available to students:

- **Fundi**

Fundi offers the finance you need for your educational journey and provides funding for various steps in the student's learning journey. Fundi provides financial solutions to assist with study fees, textbooks, outstanding balances, and technological learning equipment such as laptops and tablets.

- **Capitec Bank**

Capitec Bank provides students with a discounted interest rate on a loan that is based on the student's personal profile and needs. If the loan is approved, the money will be paid directly to STADIO.

Students requiring more information about the Capitec Loan Scheme can access <https://stadio.ac.za/kick-start-your-success-credit-capitec>.

- **Student Hero**

Student Hero is a funding facilitator that assists a student to compile one student loan application, which they will submit to multiple funding providers on behalf of the student.

To access Student Hero's online application portal, students may go to <https://www.studenthero.co.za/> or connect to Student Hero on WhatsApp at <https://wa.me/27615853490>.

- **Other Funding Providers**

Students may also access other student funding providers from <https://www.stadio.ac.za/student-funding>.

## 12. Graduation

STADIO hosts two graduation ceremonies annually, one in autumn and the other in spring. Students who successfully complete their qualification will receive an invitation from the Graduation and Certification office.

All information pertaining to the graduation ceremony, for example, where to hire the academic attire, where to collect your graduation certificate, graduation venue(s), graduation photographs, dates and time, etc. will be communicated in this invitation.

### 13. Information Technology

Registered students have access to a STADIO email address, and access to Canvas, the learning management system. New students must activate their email accounts. The steps to do this are explained upon registration. Students requiring additional assistance may contact the IT department for support.

All campuses have free WiFi access for the purposes of supporting students' study. Using the WiFi facility to access content not linked to the student's programme of study may result in disciplinary action being taken against the offending student.

IT support is available to all students. Students may contact the IT department for support during office hours by sending an email to [itsupportdl@stadio.ac.za](mailto:itsupportdl@stadio.ac.za) or phone 011 662 1444.

STADIO uses Canvas as its learning management system. On Canvas, students have direct access to support, e.g. on how to upload assignments or how to access resources, between 5am and 11pm daily, via WhatsApp or Teams. To access this support, simply click on the HELP button on the left in Canvas.

### 14. Learning Management System (Canvas)

STADIO offers its students a bespoke web-based learning management system used to access and manage online learning materials and to communicate personal development and achievement of learning. All students are registered on Canvas@STADIO.

All information on the modules you are registered for will be available on Canvas. You will complete assessments on Canvas, e.g. submit assignments and complete online tests. It is important for you to ensure that you log onto Canvas regularly to access study material, answers to academic questions, support material and other administrative documents.

Canvas is also utilised to deliver non-formal courses to students, e.g. the compulsory academic integrity course that explains STADIO's plagiarism practices, etc.

Canvas also hosts other important course sites like the myLibrary, myCampus and myProgramme course sites. The C4AS has a dedicated page on Canvas, myCampus, where you have access to a variety of information, e.g., support to the transition from high school to higher education, workplace readiness, study tips, research resources, etc. All activities organised by the C4AS during the year

will be communicated to you via this page. In addition to this, activities will also be displayed on the calendar within Canvas.

On Canvas, students have direct access to support, e.g. on how to upload assignments or how to access resources, between 5am and 11pm daily, via WhatsApp or Teams. To access this support, simply click on the HELP button on the left menu in Canvas. For further information, access the Support Channels link below the banner, marked with a large 'S' icon.

## 15. Library Services

Library services are provided on all campuses and a qualified librarian is available to assist students. Librarians can also assist postgraduate students with their literature searches for research activities.

A limited number of recommended and prescribed books are available for your use in the library on campus. A full online library is available on Canvas in the myLibrary course that encompasses a range of online databases: ProQuest (journals, e-books, videos, theses and dissertations), ScholarText (e-books only), EBSCOHost (journals and e-books, videos), Sabinet (interlibrary loans), JutaLaw (case law for Law students), Taylor & Francis (for Education students only) and Globethics (e-books and journals)

In addition, you also have access to a variety of other open electronic resources including e-books, e-journals, e-repositories, databases, data sources, dictionaries, image libraries and others.

The library offers a variety of courses to support students through their academic journey. These courses will be communicated via Canvas with all students. For assistance, students can email the librarian at [librarydl@stadio.ac.za](mailto:librarydl@stadio.ac.za) during office hours or book a training session using this link: <https://outlook.office365.com/book/LibrarySupportBookingform@StadioMultiversity.onmicrosoft.com>.

Distance Learning students also have access to any of the **STADIO contact learning campus** libraries. The contact learning libraries operate from 07:00 to 17:00, Monday to Friday, and from 09:00 to 12:00 on Saturdays during term time and assessment periods.

## 16. Medical Emergencies

A Health and Safety Officer, as well as a qualified first aider(s), is available on the campus for minor emergencies. Students who encounter any medical emergency, while on campus, must contact the first aider(s) or Reception immediately. If it is determined that the medical emergency is of such a

nature that it cannot be handled on the campus, the first aider(s) will decide on the next step. Additional costs may accrue to the student.

No first aider(s) may issue any medication to students. If students are using chronic medication, it is advised that the students ensure that the medication is always with them.

If a student has any allergies, it is the responsibility of the student to ensure managing and safeguarding against allergies. Numbers for emergency units within the vicinity of the campus will be provided on the learner management system as well as visually by way of posters on campus.

## 17. Misconduct and Disciplinary Action

The STADIO Student Disciplinary Code sets out the behaviours that students ought actively to avoid, and includes, but is not limited to what happens when students break the rules of the institution. Students are required to read the Student Disciplinary Code. In addition, students must sign acceptance of this Code upon registration and are bound by its terms as a student of STADIO. Should a student commit any act prohibited by the Code, they will face disciplinary action in terms of this Code.

Students are also advised to take careful note of the principles outlined in the Code to guide them in their communication with STADIO. STADIO will not tolerate abuse of any nature towards its staff members by students.

## 18. Personal Information

Students must ensure that their personal information, such as contact details and addresses, are correct on the student portal, and updated when necessary.

In terms of the Protection of Personal Information Act, students have the right to enquire what personal information is held by STADIO. To obtain this information, students must send an email to [informationofficer@stadio.ac.za](mailto:informationofficer@stadio.ac.za).

Information on how STADIO deals with your personal information can be found in the Information Governance Policy, available on the website.

## 19. Photocopying and Printing Facilities

STADIO provides photocopying and printing facilities for its students on the campuses at a cost to the student. Students must approach their librarian for assistance with photocopying and printing.

## 20. Plagiarism and Academic Referencing

STADIO is committed to assisting students in developing good academic writing and referencing skills. The danger and seriousness of plagiarism, which is the action of passing off someone else's ideas as your own, will be explained to new students in the orientation programmes. STADIO offers regular upskilling initiatives for all students in this regard. Any student who feels that they need assistance may contact their Campus Librarian in person or via Canvas (the learning management system). STADIO also has a Referencing Guide that contains referencing examples for a wide range of sources.

This Referencing Guide is available on the myLibrary course on Canvas (the learning management system) in STADIO Library.

To assist students in eradicating plagiarism, STADIO has implemented a programme called Turnitin, which determines similarity (i.e. likeness between a student's submission and that of a submission by another student, as well as other published material). When uploaded as a draft, the system allows you to check your assignments for possible similarity issues. Identified problems can then be corrected before the final submission. Turnitin is not utilised in all modules — the decision is based on the module content, especially where calculations and graphs are mainly applied.

All students enrolled for a programme at STADIO, will be required to complete the compulsory Academic Integrity Course available on Canvas (the learning management system).

## 21. Policies and Rules

Students can access the STADIO policies and rules including policies on student support on the myCampus course on Canvas.

The Student Rulebook is a very important document that contains a summary of the relevant policies and contains a very useful “How to” section that assists students when they have a specific question. The rulebook is available on the myCampus course on Canvas.

## 22. Recognition of Prior Learning (RPL)

Recognition of prior learning is a process whereby a student may get access to a programme (RPL for access) or, in some cases, be awarded exemption/s from modules that contribute towards a particular qualification (RPL for exemption). In RPL for access, a student will not formally receive the preceding qualification but will be permitted to register for the higher qualification as a result of the successful RPL application. RPL for exemption also does not translate to credits being awarded for

those modules which are exempt, and, where RPL exemptions are awarded, the student will complete the qualification with fewer than the minimum number of credits for which the qualification is accredited. RPL may include any type of prior learning – non-formal, informal, and formal.

Students wanting to apply for RPL should contact SAS for further details and assistance or complete the relevant form available on the student portal.

RPL at STADIO is governed by the RPL Policy and Procedures.

## 23. Registration

### RETURNING STUDENTS

Returning students who are continuing with their qualification must register for each academic semester by completing a Registration Application (for returning students), which includes the selection of modules and elective module/s (where applicable) for the semester, as well as a Finance agreement in respect of the annual fees due, the payment method and payment terms selected. The Terms and Conditions entered into during the initial application process remains valid for the duration of the programme. Students will be notified should there be fundamental updates to this contract, thereby requiring the student's acceptance.

Students will only have access to the campus and academic facilities when registration is successfully completed.

The Registration Application (for returning students) as well as the Finance Agreement and Debit Order forms will be made available at the following address: <https://stadio.ac.za/apply-now-how-can-we-help> on the STADIO website.

### RETURNING STUDENTS APPLYING FOR NEW QUALIFICATIONS IN ANOTHER SCHOOL

Returning students (i.e. students who have previously registered with STADIO), wanting to apply for a new qualification must download an Application to Study form and submit it to the School where they intend to Apply.

Students may be required to provide additional documentation specific to the programme that they are applying for, as per the admission criteria guidelines.

The Application to Study (for returning students) includes the STADIO Terms and Conditions as well as the Finance Agreement and/or Debit Order forms which will be made available on the STADIO website (<https://stadio.ac.za/apply-now-how-can-we-help>). The staff in SAS are always available to assist students.

STADIO has an online newsletter (vlog) available to all students on a private YouTube channel. The link to the newsletter (<https://youtu.be/m3HGWpUMZ-0>) will be available on Canvas and on the STADIO website.

All students will have access to this newsletter that is called STADIO Sheba. The word Sheba means ‘to look’ or ‘to see’. The newsletter provides an insight into STADIO and its people, the qualifications offered, and the various campuses and the activities. Students can communicate with the Sheba team on [sheba@stadio.ac.za](mailto:sheba@stadio.ac.za).

In addition to Sheba, each School has its own “News and Events” link on the STADIO webpage. Visit the STADIO webpage ([www.stadio.ac.za](http://www.stadio.ac.za)), click on Schools, select a School, and scroll down to find links to “News and Events”.

Individual campuses may also have their own newsletters relating to information on the campus and/or Schools and its students.

## 24. Student Support for Success

Student success, support and wellness are at the heart of STADIO’s commitment to student-centredness. STADIO provides the following specific student support activities:

### NEW STUDENTS

New students are invited to an orientation programme aimed to facilitate a smooth transition into higher education. This programme is offered at the beginning of each semester.

During the Orientation Programme, students are introduced to higher education and the levels of individual agency and independence required to be successful.

### NEW AND RETURNING STUDENTS

- **Ongoing Monitoring**  
Student progress will be monitored throughout the academic year. Students who have barriers preventing them from performing at their full potential will be identified and support

programmes offered to ensure student success as far as possible. Students' retention and success rates will be assessed twice per year and appropriate support will be made available on a case-by-case basis.

- **Non-Active Students**

Students who do not log into Canvas for some time after the start of the academic semester will be regarded as non-active students. They will be identified and contacted to determine the reason for Canvas nonactivity, and support offered to assist the student to re-enter the programme, where necessary.

- **Access to the Lecturer**

Students will have access to the lecturer during consultation times which will be made available to students at the beginning of the semester. Any student may make an appointment to meet with the lecturer for follow-up learning sessions. Where students have trouble or confusion with academic content, their first port of call is to the module lecturer. Lecturers may be contacted via the learner management system or via email.

## 25. Student Wellness

STADIO is committed to the holistic growth and development of its students as far as possible within its means. It, therefore, provides resources needed to promote and enable a student-centred learning environment in which health and wellness activities are integrated. The Student Support and Wellness portfolio encourages students to take part in the various health and wellness activities to improve or to enhance the management and accommodation of existing challenges.

Some of the other services available include psychotherapeutic counselling, methods of study, career decisions, work environments, and personal development and support. Programmes are available online.

Distance learning students on the Krugersdorp campus have access to SADAG, which offers students a 24-hour access telephonic helpline 365 days per year. The contact details of SADAG are available on the myCampus course on Canvas.

## 26. Study and Computer Centres

The library provides students with a variety of resources, that includes, but is not limited to, several computers that may be used to work on assignments, do groupwork activities, access the WiFi, and

space to use their personal laptops (PCs). Students may contact the librarian to make arrangements to utilise these resources.

## 27. Textbooks

Textbooks are not included in the course fees. WizeBooks is one of the STADIO's official supplier of prescribed textbooks and/or study guides/readers (where applicable). All textbook lists and a *Wize Book Help you Guide* will be made available on the myCampus course on Canvas. Any queries can be sent to 012 362 5885 or [enquiries@stadiobooks.co.za](mailto:enquiries@stadiobooks.co.za). In addition, a list of other bookstores will be sent to you after registration.

The library will stock a limited number of copies of the prescribed textbooks, but students are cautioned against relying on the library resources as they may not always be available when you need them.



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