

# BACHELOR OF BUSINESS ADMINISTRATION PRESCRIBED TEXTBOOKS

## SCHOOL OF ADMINISTRATION & MANAGEMENT

A list of prescribed textbooks for your programme has been provided to assist you.

Tuition fees do not include the cost of prescribed textbooks, which will be for your own account unless otherwise indicated.

**Note: Once your registration and enrolment are complete and the STADIO Books portal open, you will receive an email and SMS with a unique link allowing you to access the portal the moment it opens! For queries related to study material, please email [Q-LearningMaterial@stadio.ac.za](mailto:Q-LearningMaterial@stadio.ac.za)**

### YEAR 1

YEAR	MODULE	CODE	PRESCRIBED TEXTBOOK/S	AUTHOR/S	PUBLISHER	EDITION	ISBN
1	Accounting	ACC101	Accounting Study Guide	Internal	STADIO	N/A	N/A
1	Accounting	ACC101	Accounting: An introduction	Myburgh, J.E., Fouche, J.P. & Cloete, M.	Lexis Nexis	14th	9781776174546
1	Business Communication	BCU101	Business Communication Study Guide	Internal	STADIO	N/A	N/A
1	Business Communication	BCU101	Business Communication: Putting Theory into Practice	Burse, M., Van der Westhuizen, M., Anderson, W., Ellis, N., Kean, C., Lavender, M., Massey, A., Petersen, C. and Roycroft, S.	Cape Town: EDGE Education	3rd	9781776127122
1	Business Law	BLA101	Business Law Study Guide	Internal	STADIO	N/A	N/A
1	Business Law	BLA101	General principles of commercial law	Schulze, H., Manamela, T., Stoop, P., Manamela, E., Hurter, E. & Masuku, B.P. and Stoop, C.	Lansdowne: Juta	9th ed.	9781485134930
1	Corporate Governance	CGE101	Corporate Governance in South Africa – with international comparisons	Wiese, T.	Claremont: Juta and Company	2nd ed.	9781485119579
1	Corporate Governance	CGE101	Corporate Governance Study Guide	Internal	STADIO	N/A	N/A
1	Disaster Risk Reduction I	DRR101	Disaster Risk Reduction – Good Practice Review 9	Twigg, J.	London: Overseas Development Institute.	OER	<a href="http://bvpad.indeci.gov.pe/doc/pdf/esp/doc2601/doc2601-contenido.pdf">http://bvpad.indeci.gov.pe/doc/pdf/esp/doc2601/doc2601-contenido.pdf</a>
1	Disaster Risk Reduction I	DRR101	Disaster Risk Reduction I Study Guide	Internal	STADIO	N/A	N/A
1	Economics I A	ECO10 A	Economics I A Study Guide	Internal	STADIO	N/A	9780627037054
1	Economics I B	ECO10 B	Economics I B Study Guide	Internal	STADIO	N/A	N/A
1	Economics IA Microeconomics & IB Macroeconomics	ECO10A &10B	Economics for South African Students	Mohr, P. & Fourie, L. & Associates.	Pretoria: Van Schaik	6th ed.	9780627037054
1	Entrepreneurship & Innovation I	EIM101	Entrepreneurship & Innovation I Study Guide	Internal	STADIO	N/A	N/A
1	Entrepreneurship And Innovation Management I	EIM101	Practical entrepreneurship in South African	Van Nieuwenhuizen, P.P., Archibald, G., Kamala, P., Glazer, S., Huxtable, B., Kean C., Miller, J., Renard, M. and Shelton, S.	Cape Town: EDGE Learning Media	1st	9781776123216

YEAR	MODULE	CODE	PRESCRIBED TEXTBOOK/S	AUTHOR/S	PUBLISHER	EDITION	ISBN
1	Financial Management	FMA101	Financial Management Study Guide	Internal	STADIO	N/A	N/A
1	Financial Management	FMA101	Principles of Financial Management, Global and Southern African Perspectives	Zutter CJ, Smart SB, M Beaumont Smith, Fanta A, Hall J, Louw E, Makina D, Makoni P, Ngwenya S & Strydom B.	Boston: Pearson Prentice Hall	3rd	9781485709190
1	Human Resource Management I	HRM101	Human Resource Management I Study Guide	Internal	STADIO	N/A	N/A
1	Human Resource Management I	HRM101	South African Human Resource Management. Theory and Practice	Erasmus, B., Schenk, H., Mulaudzi, M. & Grobler, A.	Cape Town: Juta	6th ed.	9781485130093
1	Information Management	INF101	Information Management Study Guide	Internal	STADIO	N/A	N/A
1	Information Management	INF101	MIS essentials	Kroenke, D.M.	Boston: Pearson	4th ed.	9781292065298
1	Leadership	LDR101	Leadership in the African context	Van Zyl, E., Pietersen, E., Dalglish, C., Du Plessis, M., Lues, L.	Cape Town, South Africa: Juta	2nd ed.	9781485111788
1	Leadership	LDR101	Leadership Study Guide	Internal	STADIO	N/A	N/A
1	Labour Law I	LLA101	Labour Law I Study Guide	Internal	STADIO	N/A	N/A
1	Labour Law I	LLA101	The new essential labour law	Basson, A.C., Christianson, M.A., Dekker, A., Garbers, C., Le Roux, P.A.K., Mischke, C. & Strydom, E.M.	Centurion: Labour Law Publications	7th ed.	9780620337230
1	Logistics Management I	LOG101	Logistics Management I Study Guide	Internal	STADIO	N/A	N/A
1	Logistics Management I	LOG101	Business Logistics Management	Pienaar, W.J. & Vogt, J.J.	Cape Town: Oxford University Press	5th ed.	9780190415662
1	Business Management	MAN101	Business Management Study Guide	Internal	STADIO	N/A	N/A
1	Business Management	MAN101	Introduction to Business Management	Erasmus, B.J., Strydom, J.W. and Rudansky-Klopper, S.	Cape Town: Oxford University Press	11th ed.	9780190745769
1	Marketing Management I	MAR101	Marketing Management I Study Guide	Internal	STADIO	N/A	N/A
1	Marketing Management I	MAR101	Principles of Marketing	Boshoff, C.	Cape Town: Oxford University Press	2nd ed.	9780199079407
1	Research Methodology	MET101	Research at grass roots	Fouche, C.B., Strydom, H & Roestenburg, W.J.H.	Pretoria: Van Schaik	5th ed.	9780627038211
1	Research Methodology	MET101	Research Methodology Study Guide	Internal	STADIO	N/A	N/A
1	Public Sector Financial Management	PFB101	Managing public money	Pauw, J.C., Van der Linde, G.J.A., Fourie, D. & Visser, C.B.	Cape Town: Pearson Holdings SA	3rd ed.	9781775950233
1	Public Sector Financial Management	PFB101	Public Sector Financial Management Study Guide	Internal	STADIO	N/A	N/A
1	Public Sector Management I	PMB101	Public Administration and Management in South Africa	Thornhill, C., Van Dijk, G. & Ile, I.	Cape Town: Oxford University Press	1st	9780199045730
1	Public Sector Management I	PMB101	Public Sector Management I Study Guide	Internal	STADIO	N/A	N/A
1	Project Management I	POM101	Project Management	Donovan, D. and Ferreira, N.	Cape Town: EDGE Learning Media	1st	9781775868002
1	Project Management I	POM101	Project Management I Study Guide	Internal	STADIO	N/A	N/A

YEAR	MODULE	CODE	PRESCRIBED TEXTBOOK/S	AUTHOR/S	PUBLISHER	EDITION	ISBN
1	Talent Management I	TLM101	Economics Development	Todaro, M.P., and Smith, S.C.	Cape Town: Pearson	13th ed.	9781292291154
1	Talent Management I	TLM101	Public economics	Calitz, E., Siebrits, K. & Steenekamp, T.J.	Cape Town: Oxford University Press	7th ed.	9780190723187
1	Talent Management I	TLM101	Remuneration and Talent Management	Bussin, M.	Knowledge Resources, Cape Town	1st	9781869224455
1	Talent Management I	TLM101	Talent Management I Study Guide	Internal	STADIO	N/A	N/A



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