

DIPLOMA IN MANAGEMENT ACCOUNTANCY

PRESCRIBED TEXTBOOKS

SCHOOL OF ADMINISTRATION & MANAGEMENT

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YEAR 1

YEAR	MODULE	CODE	PRESCRIBED TEXTBOOK/S	AUTHOR/S	PUBLISHER	EDITION	ISBN
1	Accounting for Managers	ACN100	Accounting for Managers Study Guide	Internal	STADIO	N/A	N/A
1	Accounting for Managers I	ACN100	Fundamentals of Bookkeeping and Financial Accounting	Maritz, C. J. and Hibling, A. J.	Cape Town: EDGE Education	4th	9781432701116
1	Business Communication I	BCU100	Business Communication I Study Guide	Internal	STADIO	N/A	N/A
1	Business Communication I	BCU100	Business Communication: Putting Theory into Practice	Burse, M., Van der Westhuizen, M., Anderson, W., Ellis, N., Kean, C., Lavender, M., Massey, A., Petersen, C. and Roycroft, S.	Cape Town: EDGE Education	3rd	9781776127122
1	Cost & Management Accounting I	CMA100	Cost & Management Accounting I Study Guide	Internal	STADIO	N/A	N/A
1	Cost & Management Accounting I	CMA100	Fundamentals of Cost and Management Accounting	Els, G., De Wet, S.R. & Van der Walt, R.	Durban: LexisNexis	8th	9780419128697
1	Economics IA	ECN10A	Economics IA Study Guide	Internal	STADIO	N/A	N/A
1	Economics IB	ECN10B	Economics IB Study Guide	Internal	STADIO	N/A	N/A
1	End User Computing	EUC100	End User Computing Study Guide	Internal	STADIO	N/A	N/A
1	Management Practice I	MAN100	Management	Hellriegel, D., Slocum, J., Jackson, S.E., Louw, L., Staude, G., Amos, T., Klopper, H.B., Louw, M., Oosthuizen, T., Perks, S. & Zindiye, S.	Cape Town: Oxford University Press Southern Africa (Pty) Ltd	6th	9780190748159
1	Management I	MAN100	Management I Study Guide	Internal	STADIO	N/A	N/A
1	Project Management I	POM100	Project Management I Study Guide	Internal	STADIO	N/A	N/A
1	Project Management I	POM100	Project Management: From kick-off to close-out	Kuhn, S., Anderson, W., Jules-Macquet, R., Huxtable, B. and Musikavanhu, T.	Cape Town: EDGE Education	3rd	9781776214947
1	Income Tax I	TAX100	Income Tax I Study Guide	Internal	STADIO	N/A	N/A
1	Income Tax	TAX100	Taxation for Managers	Burman, K.	Cape Town: EDGE Education	6th	9781776126750

DIPLOMA IN MANAGEMENT BUSINESS & MARKETING MANAGEMENT PRESCRIBED TEXTBOOKS

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1	Business Communication I	BCU100	Business Communication I Study Guide	Internal	STADIO	N/A	N/A
1	Business Communication I	BCU100	Business Communication: Putting Theory into Practice	Bursey, M., Van der Westhuizen, M., Anderson, W., Ellis, N., Kean, C., Lavender, M., Massey, A., Petersen, C. and Roycroft, S.	Cape Town: EDGE Education	3rd	9781776127122
1	Business Law I	BLA100	General principles of commercial law	Schulze, H., Kelbrick, R., Manamela, T., Stoop, P., Manamela, E., Hurter, E. & Masuku, B.P.	Lansdowne: Juta	8th	9781485106296
1	Economics IA	ECN10A	Economics IA Study Guide	Internal	STADIO	N/A	N/A
1	Economics IB	ECN10B	Economics IB Study Guide	Internal	STADIO	N/A	N/A
1	Economics IA Microeconomics IA Macroeconomics	ECN1A	Economics for South African Students	Mohr, P. & Fourie, L. & Associates.	Pretoria: Van Schaik	6th	9780627037054
1	Economics IB MAcroeconomics IA Macroeconomics	ECN1B	Economics for South African Students	Mohr, P. & Fourie, L. & Associates.	Pretoria: Van Schaik	6th	9780627037054
1	Management Practice I	MAN100	Management	Hellriegel, D., Slocum, J., Jackson, S.E., Louw, L., Stauder, G., Amos, T., Klopper, H.B., Louw, M., Oosthuizen, T., Perks, S. & Zindiye, S.	Cape Town: Oxford University Press Southern Africa (Pty) Ltd	6th	9780190748159
1	Management I	MAN100	Management I Study Guide	Internal	STADIO	N/A	N/A
1	Marketing Management I	MAR100	Marketing Management I Study Guide	Internal	STADIO	N/A	N/A
1	Marketing Management I	MAR100	Marketing: An introduction	Cant, M.	Cape Town: Juta	3rd	9781485130352
1	Project Management I	POM100	Project Management I Study Guide	Internal	STADIO	N/A	N/A
1	Project Management I	POM100	Project Management: From kick-off to close-out	Kuhn, S., Anderson, W., Jules-Macquet, R., Huxtable, B. and Musikavanhu, T.	Cape Town: EDGE Education	3rd	9781776214947

DIPLOMA IN MANAGEMENT DISASTER RISK MANAGEMENT PRESCRIBED TEXTBOOKS

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1	Disaster Risk Reduction I	DDR100	Disaster Risk Reduction I Study Guide	Internal	STADIO	N/A	N/A
1	Human Resource Management I	HRM100	South African Human Resource Management. Theory and Practice.	Erasmus, B., Schenk, H., Mulaudzi, M. & Grobler, A.	Cape Town: Juta & Co. LTD	6th	9781485130093
1	Management Practice I	MAN100	Management	Hellriegel, D., Slocum, J., Jackson, S.E., Louw, L., Staude, G., Amos, T., Klopper, H.B., Louw, M., Oosthuizen, T., Perks, S. & Zindiye, S.	Cape Town: Oxford University Press Southern Africa (Pty) Ltd	6th	9780190748159
1	Management I	MAN100	Management I Study Guide	Internal	STADIO	N/A	N/A
1	Public Sector Financial Management I	PFB100	Managing Public Money	Pauw, J.C., Van der Linde, G.J.A., Fourie, D. & Visser, C.B.	Cape Town: Pearson Holdings SA	3rd	9781775950233
1	Public Sector Management I	PMB100	Public Administration and Management in South Africa	Thornhill, C., Van Dijk, G. & Ile, I.	Cape Town: Oxford University Press SA	1st	9780199045730
1	Public Sector Management I	PMB100	Public Sector Management I Study Guide	Internal	STADIO	N/A	N/A
1	Project Management I	POM100	Project Management I Study Guide	Internal	STADIO	N/A	N/A
1	Project Management I	POM100	Project Management: From kick-off to close-out	Kuhn, S., Anderson, W., Jules-Macquet, R., Huxtable, B. and Musikavanhu, T.	Cape Town: EDGE Education	3rd	9781776214947

DIPLOMA IN MANAGEMENT FLEET MANAGEMENT PRESCRIBED TEXTBOOKS

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1	Accounting for Managers I	ACN100	Fundamentals of Bookkeeping and Financial Accounting	Maritz, C. J. and Hibling, A. J.	Cape Town: EDGE Education	4th	9781432701116
1	Business Communication I	BCU100	Business Communication I Study Guide (Diploma in Management)	Internal	STADIO	N/A	N/A
1	Business Communication I	BCU100	Business Communication: Putting Theory into Practice	Burse, M., Van der Westhuizen, M., Anderson, W., Ellis, N., Kean, C., Lavender, M., Massey, A., Petersen, C. and Roycroft, S.	Cape Town: EDGE Education	3rd	9781776127122
1	Business Law I	BLA100	Business Law I Study Guide (Diploma in Management)	Internal	STADIO	N/A	N/A
1	Business Law I	BLA100	General principles of commercial law	Schulze, H., Kelbrick, R., Manamela, T., Stoop, P., Manamela, E., Hurter, E. & Masuku, B.P.	Lansdowne: Juta	8th	9781485134930
1	Fleet Management I	FLM100	Fleet Management I Study Guide (Diploma in Management)	Internal	STADIO	N/A	N/A
1	Management Practice I	MAN100	Management	Hellriegel, D., Slocum, J., Jackson, S.E., Louw, L., Staude, G., Amos, T., Klopper, H.B., Louw, M., Oosthuizen, T., Perks, S. & Zindiye, S.	Cape Town: Oxford University Press Southern Africa (Pty) Ltd	6th	9780190748159
1	Management I	MAN100	Management I Study Guide (Diploma in Management)	Internal	STADIO	N/A	N/A
1	Project Management II	POM100	Project Management: From kick-off to close-out	Kuhn, S., Anderson, W., Jules-Macquet, R., Huxtable, B. and Musikavanhu, T.	Cape Town: EDGE Education	3rd	9781776214947

DIPLOMA IN MANAGEMENT HUMAN RESOURCE MANAGEMENT PRESCRIBED TEXTBOOKS

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1	Business Communication I	BCU100	Business Communication I Study Guide	Internal	STADIO	N/A	N/A
1	Business Communication I	BCU100	Business Communication: Putting Theory into Practice	Burse, M., Van der Westhuizen, M., Anderson, W., Ellis, N., Kean, C., Lavender, M., Massey, A., Petersen, C. and Roycroft, S.	Cape Town: EDGE Education	3rd	9781776127122
1	Human Resource Management I	HRM100	Human Resource Management I Study Guide	Internal	STADIO	N/A	N/A
1	Human Resource Management I	HRM100	South African Human Resource Management. Theory and Practice.	Erasmus, B., Schenk, H., Mulaudzi, M. & Grobler, A.	Cape Town: Juta & Co. LTD	6th	9781485130093
1	Labour Relations I	LBR100	Labour relations: a southern African perspective	Bendix, S.	Cape Town: Juta	8th	9781485131571
1	Labour Law I	LLA100	Law @work	Van Niekerk, A. & Smit, N.	LexisNexis	5th	9780639008806
1	Management Practice I	MAN100	Management	Hellriegel, D., Slocum, J., Jackson, S.E., Louw, L., Staude, G., Amos, T., Klopper, H.B., Louw, M., Oosthuizen, T., Perks, S. & Zindiye, S.	Cape Town: Oxford University Press Southern Africa (Pty) Ltd	6th	9780190748159
1	Management I	MAN100	Management I Study Guide	Internal	STADIO	N/A	N/A
1	Project Management I	POM100	Project Management I Study Guide	Internal	STADIO	N/A	N/A
1	Project Management I	POM100	Project Management: From kick-off to close-out	Kuhn, S., Anderson, W., Jules-Macquet, R., Huxtable, B. and Musikavanhu, T.	Cape Town: EDGE Education	3rd	9781776214947
1	Training Management I	TRM100	Managing human resource development: a strategic learning approach	Meyer, M.	Durban: LexisNexis	5th	9780409125689
1	Training Management I	TRM100	Training Management I Study Guide	Internal	STADIO	N/A	N/A

DIPLOMA IN MANAGEMENT LOGISTICS MANAGEMENT PRESCRIBED TEXTBOOKS

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1	Business Law I	BLA100	General principles of commercial law	Schulze, H., Kelbrick, R., Manamela, T., Stoop, P., Manamela, E., Hurter, E. & Masuku, B.P.	Lansdowne: Juta	8th	9781485134930
1	Logistics Management I	LOG100	Business Logistics Management	Pienaar, W.J. & Vogt, J.J.	Cape Town: Oxford University Press Southern Africa (Pty) Ltd.	5th	9780190415662
1	Logistics Management I	LOG100	Logistics Management I Study Guide	Internal	STADIO	N/A	N/A
1	Management Practice I	MAN100	Management	Hellriegel, D., Slocum, J., Jackson, S.E., Louw, L., Staude, G., Amos, T., Klopper, H.B., Louw, M., Oosthuizen, T., Perks, S. & Zindiye, S.	Cape Town: Oxford University Press Southern Africa (Pty) Ltd	6th	9780190748159
1	Management I	MAN100	Management I Study Guide	Internal	STADIO	N/A	N/A
1	Project Management I	POM100	Project Management I Study Guide	Internal	STADIO	N/A	N/A
1	Project Management I	POM100	Project Management: From kick-off to close-out	Kuhn, S., Anderson, W., Jules-Macquet, R., Huxtable, B. and Musikavanhu, T.	Cape Town: EDGE Education	3rd	9781776214947

DIPLOMA IN MANAGEMENT OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT PRESCRIBED TEXTBOOKS

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1	Accident & Incident Investigation Management	All100	Academic literacy for education students	Rielander, C.L.	Cape Town: Oxford University Press	1st	9781485121107
1	Business Communication I	BCU100	Business Communication: Putting Theory into Practice	Burse, M., Van der Westhuizen, M., Anderson, W., Ellis, N., Kean, C., Lavender, M., Massey, A., Petersen, C. and Roycroft, S.	Cape Town: EDGE Education	3rd	9781776127122
1	Health and Safety Management	HSM100	Health and Safety Management Study Guide	Internal	STADIO	N/A	N/A
1	Labour Law I	LLA100	Law @work	Van Niekerk, A. & Smit, N.	LexisNexis	5th	9780639008806
1	Management Practice I	MAN100	Management	Hellriegel, D., Slocum, J., Jackson, S.E., Louw, L., Staude, G., Amos, T., Klopper, H.B., Louw, M., Oosthuizen, T., Perks, S. & Zindiye, S.	Cape Town: Oxford University Press Southern Africa (Pty) Ltd	6th	9780190748159
1	Management I	MAN100	Management I Study Guide	Internal	STADIO	N/A	N/A
1	Manage Safety in the Workplace	MSW100	Manage Safety in the Workplace Study Guide	Internal	STADIO	N/A	N/A
1	Management Safety in the Workplace	MSW100	Safety management in the workplace	Van Loggerenberg, F.	Cape Town: Juta	1st	9781485130222
1	Project Management I	POM100	Project Management I Study Guide	Internal	STADIO	N/A	N/A
1	Project Management I	POM100	Project Management: From kick-off to close-out	Kuhn, S., Anderson, W., Jules-Macquet, R., Huxtable, B. and Musikavanhu, T.	Cape Town: EDGE Education	3rd	9781776214947

DIPLOMA IN MANAGEMENT PUBLIC SECTOR FINANCIAL MANAGEMENT PRESCRIBED TEXTBOOKS

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1	Business Communication I	BCU100	Business Communication I Study Guide	Internal	STADIO	N/A	N/A
1	Business Communication I	BCU100	Business Communication: Putting Theory into Practice	Burse, M., Van der Westhuizen, M., Anderson, W., Ellis, N., Kean, C., Lavender, M., Massey, A., Petersen, C. and Roycroft, S.	Cape Town: EDGE Education	3rd	9781776127122
1	Management Practice I	MAN100	Management	Hellriegel, D., Slocum, J., Jackson, S.E., Louw, L., Staude, G., Amos, T., Klopper, H.B., Louw, M., Oosthuizen, T., Perks, S. & Zindiye, S.	Cape Town: Oxford University Press Southern Africa (Pty) Ltd	6th	9780190748159
1	Management I	MAN100	Management I Study Guide	Internal	STADIO	N/A	N/A
1	Public Sector Financial Management I	PFB100	Managing public money	Pauw, J.C., Van der Linde, G.J.A., Fourie, D. & Visser, C.B.	Cape Town: Pearson Holdings SA	3rd	9781775950233
1	Public Sector Financial Management I	PFB100	Public Sector Financial Management I Study Guide	Internal	STADIO	N/A	N/A
1	Public Sector Management I	PMB100	Public Administration and Management in South Africa	Thornhill, C., Van Dijk, G. & Ile, I.	Cape Town: Oxford University Press SA	1st	9780199045730
1	Public Supply Chain Management I	PSC100	Public Supply Chain Management I Study Guide	Internal	STADIO	N/A	N/A

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1	Human Resource Management I	HRM100	South African Human Resource Management. Theory and Practice.	Erasmus, B., Schenk, H., Mulaudzi, M. & Grobler, A.	Cape Town: Juta & Co. LTD	6th	9781485130093
1	Management Practice I	MAN100	Management	Hellriegel, D., Slocum, J., Jackson, S.E., Louw, L., Staude, G., Amos, T., Klopper, H.B., Louw, M., Oosthuizen, T., Perks, S. & Zindiye, S.	Cape Town: Oxford University Press Southern Africa (Pty) Ltd	6th	9780190748159
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1	Public Sector Financial Management I	PFB100	Managing public money	Pauw, J.C., Van der Linde, G.J.A., Fourie, D. & Visser, C.B.	Cape Town: Pearson Holdings SA	3rd	9781775950233
1	Public Sector Management I	PMB100	Public Administration and Management in South Africa	Thornhill, C., Van Dijk, G. & Ile, I	Cape Town: Oxford University Press SA	1st	9780199045730
1	Public Sector Management I	PMB100	Public Sector Management I Study Guide	Internal	STADIO	N/A	N/A
1	Project Management I	POM100	Project Management I Study Guide	Internal	STADIO	N/A	N/A
1	Project Management I	POM100	Project Management: From kick-off to close-out	Kuhn, S., Anderson, W., Jules-Macquet, R., Huxtable, B. and Musikavanhu, T.	Cape Town: EDGE Education	3rd	9781776214947
1	Public Supply Chain Management I	PSC100	Public Supply Chain Management I Study Guide	Internal	STADIO	N/A	N/A

DIPLOMA IN MANAGEMENT PUBLIC SUPPLY CHAIN MANAGEMENT PRESCRIBED TEXTBOOKS

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1	Management Practice I	MAN100	Management	Hellriegel, D., Slocum, J., Jackson, S.E., Louw, L., Staude, G., Amos, T., Klopper, H.B., Louw, M., Oosthuizen, T., Perks, S. & Zindiye, S.	Cape Town: Oxford University Press Southern Africa (Pty) Ltd	6th	9780190748159
1	Management I	MAN100	Management I Study Guide	Internal	STADIO	N/A	N/A
1	Public Asset Management I	PAM100	Public Asset Management I Study Guide	Internal	STADIO	N/A	N/A
1	Public Sector Financial Management I	PFB100	Public Administration and Management in South Africa	Thornhill, C., Van Dijk, G. & Ile, I	Cape Town: Oxford University Press SA	1st	9780199045730
1	Public Sector Management I	PMB100	Public Administration and Management in South Africa	Thornhill, C., Van Dijk, G. & Ile, I	Cape Town: Oxford University Press SA	1st	9780199045730
1	Project Management I	POM100	Project Management: From kick-off to close-out	Kuhn, S., Anderson, W., Jules-Macquet, R., Huxtable, B. and Musikavanhu, T.	Cape Town: EDGE Education	3rd	9781776214947
1	Public Supply Chain Management I	PSC100	Public Supply Chain Management I Study Guide	Internal	STADIO	N/A	N/A

DIPLOMA IN MANAGEMENT PUBLIC TRANSPORT & FLEET MANAGEMENT PRESCRIBED TEXTBOOKS

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1	Business Communication I	BCU100	Business Communication I Study Guide	Internal	STADIO	N/A	N/A
1	Business Communication I	BCU100	Business Communication: Putting Theory into Practice	Burse, M., Van der Westhuizen, M., Anderson, W., Ellis, N., Kean, C., Lavender, M., Massey, A., Petersen, C. and Roycroft, S.	Cape Town: EDGE Education	3rd	9781776127122
1	Management Practice I	MAN100	Management	Hellriegel, D., Slocum, J., Jackson, S.E., Louw, L., Staude, G., Amos, T., Klopper, H.B., Louw, M., Oosthuizen, T., Perks, S. & Zindiye, S.	Cape Town: Oxford University Press Southern Africa (Pty) Ltd	6th	9780190748159
1	Management I	MAN100	Management I Study Guide	Internal	STADIO	N/A	N/A
1	Public Sector Financial Management I	PFB100	Public Administration and Management in South Africa	Thornhill, C., Van Dijk, G. & Ile, I	Cape Town: Oxford University Press SA	1st	9780199045730
1	Public Sector Management I	PMB100	Project Management: From kick-off to close-out	Kuhn, S., Anderson, W., Jules-Macquet, R., Huxtable, B. and Musikavanhu, T.	Cape Town: EDGE Education	3rd	9781776214947
1	Project Management I	POM100	Project Management I Study Guide	Internal	STADIO	N/A	N/A
1	Project Management I	POM100	Project Management: From kick-off to close-out	Kuhn, S., Anderson, W., Jules-Macquet, R., Huxtable, B. and Musikavanhu, T.	Cape Town: EDGE Education	3rd	9781776214947
1	Public Supply Chain Management I	PSC100	Public Supply Chain Management I Study Guide	Internal	STADIO	N/A	N/A
1	Public Transport & Fleet Management I	PTM100	Public Transport & Fleet Management I Study Guide	Internal	STADIO	N/A	N/A

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1	Business Communication I	BCU100	Business Communication: Putting Theory into Practice	Burse, M., Van der Westhuizen, M., Anderson, W., Ellis, N., Kean, C., Lavender, M., Massey, A., Petersen, C. and Roycroft, S.	Cape Town: EDGE Education	3rd	9781776127122
1	Management Practice I	MAN100	Management	Hellriegel, D., Slocum, J., Jackson, S.E., Louw, L., Staude, G., Amos, T., Klopfer, H.B., Louw, M., Oosthuizen, T., Perks, S. & Zindiye, S.	Cape Town: Oxford University Press Southern Africa (Pty) Ltd	6th	9780190748159
1	Management I	MAN100	Management I Study Guide	Internal	STADIO	N/A	N/A
1	Public Sector Financial Management I	PFB100	Public Sector Financial Management I Study Guide	Internal	STADIO	N/A	N/A
1	Project Management I	POM100	Project Management I Study Guide	Internal	STADIO	N/A	N/A
1	Project Management I	POM100	Project Management: From kick-off to close-out	Kuhn, S., Anderson, W., Jules-Macquet, R., Huxtable, B. and Musikavanhu, T.	Cape Town: EDGE Education	3rd	9781776214947
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1	Business Communication I	BCU100	Business Communication I Study Guide	Internal	STADIO	N/A	N/A
1	Business Communication I	BCU100	Business Communication: Putting Theory into Practice	Burse, M., Van der Westhuizen, M., Anderson, W., Ellis, N., Kean, C., Lavender, M., Massey, A., Petersen, C. and Roycroft, S.	Cape Town: EDGE Education	3rd	9781776127122
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1	Human Resource Management I	HRM100	Human Resource Management I Study Guide	Internal	STADIO	N/A	N/A
1	Human Resource Management I	HRM100	South African Human Resource Management. Theory and Practice.	Erasmus, B., Schenk, H., Mulaudzi, M. & Grobler, A.	Cape Town: Juta & Co. LTD	6th	9781485130093
1	Management Practice I	MAN100	Management	Hellriegel, D., Slocum, J., Jackson, S.E., Louw, L., Staude, G., Amos, T., Klopper, H.B., Louw, M., Oosthuizen, T., Perks, S. & Zindiye, S.	Cape Town: Oxford University Press Southern Africa (Pty) Ltd	6th	9780190748159
1	Management I	MAN100	Management I Study Guide	Internal	STADIO	N/A	N/A
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1	Public Sector Management I	PMB100	Public Administration and Management in South Africa	Thornhill, C., Van Dijk, G. & Ile, I.	Cape Town: Oxford University Press SA	1st	9780199045730
1	Project Management I	POM100	Project Management I Study Guide	Internal	STADIO	N/A	N/A
1	Project Management I	POM100	Project Management: From kick-off to close-out	Kuhn, S., Anderson, W., Jules-Macquet, R., Huxtable, B. and Musikavanhu, T.	Cape Town: EDGE Education	3rd	9781776214947
1	Training Management I	TRM100	Managing human resource development: a strategic learning approach	Meyer, M.	Durban: LexisNexis	3rd	9780409125689



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