

# HIGHER CERTIFICATE IN MANAGEMENT

# PRESCRIBED TEXTBOOKS

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## 2026

## SCHOOL OF ADMINISTRATION & MANAGEMENT

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### LOGISTICS MANAGEMENT

### YEAR 1

SEMESTER	MODULE	CODE	PRESCRIBED TEXTBOOK/S	AUTHOR/S	PUBLISHER	EDITION	ISBN
1	Entrepreneurship	ENT100	Entrepreneurship Study Guide	Internal	Stadio	2024	2024012349894
1	Entrepreneurship	ENT100	A Guide to Entrepreneurship	Ward, B., Anderson, W., Le Roux, C., Alberts, E., De Beer, M., Ellis, N.K. and Maritz, J.	Cape Town: EDGE Education	3rd	9781776126767
1	Fundamentals of Business Communication	FBC152	Fundamentals of Business Communication Study Guide	Internal	Stadio	2024	2024012349498
1	Fundamentals of Business Studies	FBS152	Fundamentals of Business Studies Study Guide	Internal	Stadio	2024	2024012349504
1	Logistics Management I	LOG100	Business Logistics Management	Pienaar, W.J. & Vogt, J.J.	Cape Town: Oxford University Press Southern Africa (Pty) Ltd.	6th	9780190755010
1	Management	MAN001	Management.	Hellriegel, D., Slocum, J., Jackson, S.E., Louw, L., Staude, G., Amos, T., Klopper, H.B., Louw, M., Oosthuizen, T., Perks, S. & Zindiye, S.	Cape Town: Oxford University Press Southern Africa (Pty) Ltd.	6th	9780190748159
1	Project Management I	POM100	Project Management: From kick- off to close-out.	Kuhn, S., Anderson, W., Jules-Macquet, R., Huxtable, B. and Musikavanhu, T.	Cape Town: EDGE Education	1st	9781776124947

## MARKETING MANAGEMENT YEAR 1

SEMESTER	MODULE	CODE	PRESCRIBED TEXTBOOK/S	AUTHOR/S	PUBLISHER	EDITION	ISBN
1	Entrepreneurship	ENT100	Entrepreneurship Study Guide	Internal	Stadio	2024	2024012349894
1	Entrepreneurship	ENT100	A Guide to Entrepreneurship	Ward, B., Anderson, W., Le Roux, C., Alberts, E., De Beer, M., Ellis, N.K. and Maritz, J.	Cape Town: EDGE Education	3rd	9781776126767
1	Fundamentals of Business Communication	FBC152	Fundamentals of Business Communication Study Guide	Internal	Stadio	2024	2024012349498
1	Fundamentals of Business Studies	FBS152	Fundamentals of Business Studies Study Guide	Internal	Stadio	2024	2024012349504
1	Management	MAN001	Management.	Hellriegel, D., Slocum, J., Jackson, S.E., Louw, L., Staude, G., Amos, T., Kloppe, H.B., Louw, M., Oosthuizen, T., Perks, S. & Zindiye, S.	Cape Town: Oxford University Press Southern Africa (Pty) Ltd.	6th	9780190748159
1	Project Management I	POM100	Project Management: From kick-off to close-out.	Kuhn, S., Anderson, W., Jules-Macquet, R., Huxtable, B. and Musikavanhu, T.	Cape Town: EDGE Education	1st	9781776124947
1	Marketing Management I	MAR100	Marketing: An introduction.	Cant, M.C.	Cape Town: Juta	4th	9781998963904

## PROJECT MANAGEMENT YEAR 1

SEMESTER	MODULE	CODE	PRESCRIBED TEXTBOOK/S	AUTHOR/S	PUBLISHER	EDITION	ISBN
1	Business Law I	BLA152	General principles of commercial law.	Schulze, H, Manamela, T, Stoop, P, Manamela, E, Hurter, E, Masuku, B, Stoop, C.	Claremont: Juta.	10th	9781485153177
1	Entrepreneurship	ENT100	Entrepreneurship Study Guide	Internal	Stadio	2024	2024012349894
1	Entrepreneurship	ENT100	A Guide to Entrepreneurship	Ward, B., Anderson, W., Le Roux, C., Alberts, E., De Beer, M., Ellis, N.K. and Maritz, J.	Cape Town: EDGE Education	3rd	9781776126767
1	Fundamentals of Business Communication	FBC152	Fundamentals of Business Communication Study Guide	Internal	Stadio	2024	2024012349498
1	Fundamentals of Business Studies	FBS152	Fundamentals of Business Studies Study Guide	Internal	Stadio	2024	2024012349504
1	Project Management I	POM100	Project Management: From kick-off to close-out.	Kuhn, S., Anderson, W., Jules-Macquet, R., Huxtable, B. and Musikavanhu, T.	Cape Town: EDGE Education	1st	9781776124947
1	Marketing Management I	MAR100	Marketing: An introduction.	Cant, M.C.	Cape Town: Juta	4th	9781998963904



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