

STADIO

HIGHER EDUCATION

SCHOOL OF ADMINISTRATION & MANAGEMENT

POSTGRADUATE DIPLOMA IN PUBLIC SUPPLY CHAIN MANAGEMENT

NQF 8 | 120 CREDITS | SAQA ID: 120764 | MIN. 1 YEAR

MODE OF DELIVERY: DISTANCE LEARNING

DESCRIPTION

The primary purpose of the PGDip programme is to prepare students on a tactical to strategic competency level to undertake advanced reflection and development by means of a systematic survey of current thinking and practice in the area of Public Supply Chain Management. South Africa needs a well-functioning public sector (education, healthcare, tax services, transport, etc.) to ensure that there is continuous service delivery. This programme will assist public sector SCM practitioners to become better equipped to implement their procurement activities in order to improve performance and service delivery.

This change can be realised through the successful completion of the PGDip (Public Supply Chain Management). The PGDip (Public Supply Chain Management) should support and help to create a more effective and efficient public procurement environment, in which practitioners, role-players, citizens and other important stakeholders enjoy a sense of shared purpose and confidence in government contracting. This programme should also make a significant contribution to the supply value chain by ensuring that quality goods and services are delivered to citizens, which is at the heart of the way the government operates.

The curriculum of the proposed programme aims to address the challenges described above by first establishing a deep understanding of both the regulatory environment, as well as the application of ethics in the public service, as the broad context. Thereafter students will be exposed to the current theory and practice in the fields of demand, acquisition management, logistics, disposal management, performance management, systems and risk. Two threads will be woven into all modules, namely ethics and the impact of the digitisation of supply chains. The programme structure ensures sufficient content related to the organisational and personal effectiveness knowledge areas.

MODE OF DELIVERY - DISTANCE LEARNING

DISTANCE LEARNING AT STADIO

STADIO's distance learning programmes offer students excellent, quality education without the need to attend venue-based classes. The rapid technological advances of the past decade have transformed distance learning into an exciting study option for many students in South Africa, SADC, and internationally. However, STADIO recognises that many prospective students have only limited access to technology, with restricted connectivity, networks, and bandwidth. The STADIO distance-learning and teaching model therefore makes provision for this reality, ensuring that students can combine work and studies meaningfully, regardless of personal circumstances.

Distance learning and teaching at STADIO is built on best practices, enabled and supported by technology. This includes a world-class learning management system where students can access their learning materials, assessments, and live online classes for each of the modules for which they have registered. In addition, in some qualifications, study materials will be provided in printed format. Key dates for milestones, such as assignment submissions and live online sessions, will be communicated well in advance to allow students to plan their studies. Online sessions are not compulsory; however, students are encouraged to participate in scheduled sessions as they are designed to promote student success. Online sessions are always recorded for convenience.

Throughout the distance-learning journey, academic support is only a click away. Questions may be asked in the online module environment, where the lecturer will provide guidance. Distance-learning students have easy access to online library facilities and an eBook library, as well as access to a variety of online databases to support their studies. There is a physical library for distance-learning students on the Krugersdorp campus. STADIO understands the potential isolation of distance learning, and further provides a range of other support services to promote academic success and general student wellbeing. The full distance-learning experience is also accessible using your mobile device.

WHO SHOULD CONSIDER DISTANCE LEARNING?

Distance learning is suitable for students who wish to study from any location without the need to attend classes at a specific venue. Apart from the obligation to submit assessment tasks punctually, distance learning provides students with the flexibility to create their own study schedules. This option is particularly well suited for working adults, mature learners, or school-leavers who prefer learning at their own pace, reside at a distance from STADIO's campuses, or have other commitments during the day. Despite the physical distance, students still have access to expert lecturers, current study materials, and peer engagement through the online module learning environment.

That said, it is important to highlight that some assessments, including the final examination, may require attendance at one of our exam venues, available throughout South Africa and internationally. This is STADIO's commitment to ensuring the integrity of its qualifications and the credibility of its graduates.

WHAT YOU CAN EXPECT FROM STADIO

Students will have access to a range of resources and facilities in person and online, designed to support not only their learning journey but also their social and emotional well-being. In most modules offered through distance learning in the schools of Administration and Management, Commerce, Law, and Policing and Law Enforcement, printed study materials are available in addition to the online study guides. STADIO offers academic support and wellness initiatives throughout the learning journey to help students realise their goals.

WHAT STADIO WILL EXPECT FROM YOU

In addition to engaging with the study materials (whether printed or online), students are required to utilise the online learning management system on their learning journey. Students, therefore, need access to a computer and to the internet to access and submit their assessments and to access feedback. STADIO believes that the key to academic success, especially in distance learning, is motivation and consistent engagement. Students will be expected to submit their assessment tasks on time and to take part in the learning activities designed to assist their learning journey. STADIO expects all students to always act in accordance with the principles of the Student Code of Conduct and the STADIO values and to be familiar with the institutional policies and rules, especially those pertaining to student success.

OUTCOMES

Upon completion of the programme, students will be able to:

1. Apply supply chain management principles, knowledge and skills in the public sector context, with due consideration of the specific regulatory environment and including public financial management concepts related to structures, policies and analysis.
2. Identify ethical challenges in the supply chain context of sustainable procurement and supply practices, including NDP 2030 and SDG2030, and contribute to the establishment and maintenance of ethical practice and integrity in the supply chain.
3. Implement and critically evaluate supply, sourcing, demand and acquisition processes in a public supply chain.
4. Apply an understanding of warehousing and transport to make logistics decisions with due regard to waste management.
5. Interpret contracts and design solutions to evaluate and to manage the performance of suppliers and of the organisation in order to support supplier development.
6. Design supply chain systems in light of digitalisation of supply chains and address the risks associated with the public supply chain.

ADMISSION REQUIREMENTS

The admission criterium for the PGDip in Public Supply Chain Management is a Bachelor's degree (NQF 7) in any of the disciplines of supply chain management, public management, public procurement, or similar.

More generic Bachelor Degrees such as Bachelor of Business Administration or Bachelor of Commerce degrees will be accepted if students have completed credits at NQF 7 in Supply Chain Management or Public Management. STADIO may require of such applicants to complete suitable bridging courses in this regard.

ADDITIONAL OR SPECIFIC ADMISSION REQUIREMENTS

Other access pathways

STADIO is committed to achieving inclusion and to overcome barriers to access and success in higher education. Applicants who do not meet the stated admission criteria, but who have relevant work experience and/or prior learning may apply for admission under the policy on Recognition of Prior Learning (RPL). STADIO admits a maximum of 10% per cohort via RPL.

The implementation of RPL is context-specific, in terms of discipline, programme and level. Further information may be obtained from your Student Recruitment Advisor.

SPECIFIC REQUIREMENTS

MINIMUM SYSTEM REQUIREMENTS:

- **Wi-Fi: Reliable broadband Internet access (Wi-Fi is available on all of our campuses, but you may prefer access from home as well).**
- **Web browser: Chrome/Safari/Opera/FireFox.**
- **Computer/Laptop: A current Windows or Apple Mac computer/laptop capable of running the Office 365 software Office 365 includes Word, Excel, PowerPoint and Outlook.**
- **PDF Viewer: The free Adobe Acrobat software.**
- **Scanning documents: Ability to scan and upload documents (typically from your cellphone or smartphone).**
- **Email/cellphone for notification and communication.**
- **Communication: A cellphone or smartphone for receiving notifications and communication.**

ACCESS TO TECHNOLOGY:

STADIO School of Administration & Management uses its ONLINE student administration and learning environments to provide students with materials and resources, to conduct online assessments, create discussion opportunities and render a range of administrative services.

Therefore, having continuous access to the above ONLINE facilities is essential for efficient communication, learning and success.

ARTICULATION POSSIBILITIES

Vertical articulation opportunities within STADIO: Master of Management (SAQA ID: 11786)

Horizontal articulation opportunities within STADIO: Bachelor of Business Administration Honours (SAQA ID: 117864)

STUDENT SUPPORT FOR DISTANCE LEARNING STUDENTS

Distance learning students have access to STADIO's student support services via the learning management system. Students can access a range of presentations and online support initiatives aimed at success and wellness. At the start of the semester, new students will be invited to join the online student orientation programme to familiarise themselves with the services offered by STADIO. STADIO, in partnership with SADAG, has a dedicated STADIO student helpline providing students with free telephonic counselling, information, referrals, and support. Students will also have access to general counselling services.

CAREER OPPORTUNITIES

The Postgraduate Diploma in Public Supply Chain Management aims to build the capacity of employees in the public sector and future employees of the public sector. The purpose of the programme is to equip procurement and supply chain practitioners of government departments at national, provincial and municipal levels and in public entities. The programme ensures that students are equipped with the necessary expert knowledge, professional skills and competencies to excel in the workforce.

Students completing this programme successfully can consider employment as:

- Assistant Director: SCM with Assistant Manager competency levels in the job areas of chief buyer, category manager, procurement manager, purchasing manager, warehouse manager, and inventory manager.
- Deputy Director: SCM with Manager competency levels in the job areas of demand manager, acquisition manager, and logistics manager.
- Director: SCM with Senior Manager competency levels in the job area of Head of Supply Chain Management.
- Chief Director/Deputy Director General with General Manager competency levels in the job area of Chief Procurement Officer (CPO).

CURRICULUM OUTLINE (1 YEAR)

	1 YEAR	
Compulsory Modules	Demand and Acquisition Management	PSD182 (20 credits)
	Fundamentals of Public Supply Chain Management	PSF182 (20 credits)
	Logistics and Disposal Management	PSL182 (20 credits)
	Regulatory Environment for Public Supply Chain Management	PSR182 (15 credits)
	Strategic Ethical Leadership	PSE182 (5 credits)
	Supplier Contract and Performance Management	PSP182 (20 credits)
	Systems, Resources and Risk Management	PSS182 (20 credits)
CREDITS	120	

CURRICULUM OUTLINE (18 MONTHS)

	1st YEAR Semester 1	1st YEAR Semester 2	2nd YEAR Semester 1
Compulsory Modules	Fundamentals of Public Supply Chain Management PSF182 (20 credits)	Demand and Acquisition Management PSD182 (20 credits)	Logistics and Disposal Management PSL182 (20 credits)
	Regulatory Environment for Public Supply Chain Management PSR182 (15 credits)	Supplier Contract and Performance Management PSP182 (20 credits)	Systems, Resources and Risk Management PSS182 (20 credits)
	Strategic Ethical Leadership PSE182 (5 credits)		
CREDITS P/YEAR	40	40	40

MODULE DESCRIPTIONS

DEMAND AND ACQUISITION MANAGEMENT

The module explores the element of demand management as well as the acquisition management process.

The important role of demand management is highlighted and the main role players in the demand process are identified. The requirements applicable to the writing of specifications and a Term of Reference are discussed. In this context, the module also considers the role and functions of the Bid Specification Committee and the Bid Adjudication Committee. The procurement rules, legislation and best practices applicable to acquisition administration are covered. The structure of the module follows the logical process of procurement until the contract signing stage.

In the second part, the module continues to explore the acquisition management processes. The module highlights the more practical side of the acquisition management activities: goods and services are procured in accordance with authorised processes only; expenditure on goods and services is incurred in terms of an approved budget; the threshold values for the different procurement processes are adhered to; bid documentation, evaluation and adjudication criteria and general conditions of contract are in accordance with applicable legislation; treasury regulations and guidelines have been taken into account and adhered to.

FUNDAMENTALS OF PUBLIC SUPPLY CHAIN MANAGEMENT

In this module, students will gain a good theoretical and practical understanding of supply chain management concepts as applied in the public sector. The topics covered in this module address the fundamental baseline of supply chain management in the public sector, namely, introduction to SCM, Supply chain management in the public sector, SCM challenges in the South African public sector, implementation of SCM in the public sector and institutionalisation of SCM.

LOGISTICS AND DISPOSAL MANAGEMENT

In this module, students will gain a good theoretical and practical understanding of the processes that should be followed on completion of the acquisition process. The module teaches students how to manage orders and look at the receiving and issuing of inventory out of the warehouse environment. It explains the various models of transport and gives an overview of how asset management and SCM practices are coordinated in SCM Activities. The module also covers the procedures and policies that relate to the end of the SCM cycle. It looks at disposal planning and appropriate methods of disposal.

REGULATORY ENVIRONMENT FOR PUBLIC SUPPLY CHAIN MANAGEMENT

In this module, students will gain a good theoretical and practical understanding of the law and policy of procurement in South Africa. The module examines the constitutional provisions on procurement, legislative prescript, the main legislation that govern procurement in all the levels of government and interpretation of contracts. This module aims to assess how corruption affects the procurement process in South Africa.

STRATEGIC ETHICAL LEADERSHIP

Ethical conduct is key in the public service and the field of supply chain management and procurement lends itself to unique ethical dilemmas. In this module, students will gain a good understanding of the phenomena of corruption and collusion in public procurement. They will explore methods used in national and international systems to identify, prevent and sanction occurrences of these phenomena. The module will also address the role of tender committee members in ethical conduct; the role of suppliers or bidders in ethical conduct; financial misconduct, fraud and corruption; the management and treatment of SCM disputes, complaints and appeals.

SUPPLIER CONTRACT AND PERFORMANCE MANAGEMENT

In this module, students will be taught how to interpret the typical public sector supply chain contracts. The process of securing and management of contracts and the role of competition law in dealing with supplier collusion are covered. The importance of relationship management throughout the public supply chain is explained. Additionally, students will gain a good theoretical and practical understanding of performance management and how an effective performance evaluation system can influence effective and efficient service delivery.

SYSTEMS, RESOURCES AND RISK MANAGEMENT

In this module, students will gain a good theoretical and practical understanding of supply chain management systems including resources, processes and digitalisation. The module will explore the importance of digitalisation and automation of all procurement processes in the context of the public sector. Additionally, students will gain knowledge on risk management, the risk management cycle and how risk must be identified. It will discuss how measures could be taken to eliminate or minimise risk in SCM. Lastly, the students will gain knowledge on the future of public supply chains where they will critically evaluate the challenges and opportunities that public SCM faces currently.

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FEES & PAYMENT
OPTIONS



PRESCRIBED
TEXTBOOKS



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www.stadio.ac.za



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