STADIO
HIGHER EDUCATION

Additional Application Requirements

Language & Computer Proficiency & Teaching Practice prerequisites

Further to meeting the **PGCE or TVET** minimum admission requirements, you must take note of the following additional requirements before your registration can be finalised.

End User Computing (EUC) Competence Requirement

End User Computing is a module available as an elective and is mandatory for students lacking established computer literacy either through prior study or diagnostic evaluation.

A. Credit Accumulation and Transfer (CAT):

If you have successfully completed a module in End User Computing at an accredited Higher Education Provider, you may apply for a transfer of credit under the Credit Accumulation and Transfer (CAT policy).

Exemption from EUC will only be granted on the following conditions:
- ☑ The equivalent module was completed at an accredited Higher Education Institution.
- ☑ The equivalent module's NQF level is 5.
- ☑ The equivalent module's minimum number of credits are 10.
- ☑ There is an 80% match of the module outcomes.

Procedure for CAT application:
- ☑ Complete application form: Credit Accumulation and Transfer (CAT-01) and submit to **AdmissionsAdmin@stadio.ac.za.** (You may have already requested and completed this during your initial online application).
- ☑ Submission of the following supporting documents is required:
  a. Transcript of marks / Academic record.
  b. Official outline of content of module including the NQF level and number of credits.
- ☑ Registration for the African Language module will be paused, pending the outcome of your CAT application.

B. Recognition of Prior Learning (RPL):

Alternatively, if you believe that you have acquired the required End User Computing skills through informal/non-formal learning, you may apply for the EUC Exemption Assessment under the Recognition of Prior Learning policy.

What is the EUC Exemption Assessment?
The EUC Exemption Assessment is an exam designed to evaluate your proficiency in end-user computing skills.

Purpose:
The purpose of this assessment is to determine if you possess the necessary skills to exempt you from taking the EUC module.

Assessment Details:
- ☑ You will be registered for the EUC module and access provided to the Canvas course page.
- ☑ You will then be required to self-enrol for the **Exemption Assessment** option (detailed guidance provided on course page).
- ☑ You will need to achieve a pass rate of **80%** to be exempted from the EUC module.
- ☑ The assessment will be available from <u>March 1st to April 3rd</u>, 2024.
- ☑ The assessment will be proctored (invigilated/supervised) and conducted online.
- ☑ Results will be available upon completion of the assessment.
- ☑ You only have one opportunity to take the exemption assessment.
- ☑ Should you obtain less than 80%, you will be required to continue with the module.

Fees involved:
Upon passing the exemption assessment, you will be liable for the cost of the Recognition of Prior Learning (exemption) fee, but will receive credit for the remaining portion of the EUC module fee invoiced on registration.

Next Steps:
Once registered, kindly access your EUC Canvas page, where you'll find a link leading to further details and guidance on initiating the exemption assessment.

Conversational Language Competence Requirement

As per the Minimum Requirements for Teacher Education Qualifications policy (Section 3), all PGCE students must meet the language requirements relating to conversational competence. isiXhosa, isiZulu, Ndebele, Sepedi, Sesotho, Setswana, Siswati, Tshivenda, Xitsonga

A Language Conversational module is compulsory for students who do not have the relevant competence in an African Language at conversation level (The African language refers to any one of the South African official languages mentioned above, besides English and Afrikaans). Students who have the relevant competence in an African language at conversational level will be exempt from taking this module at conversational level. Proof of the required competence (through prior learning) in the form of relevant supporting documents, including transcripts will have to be submitted by the student with the application.

A. Credit Accumulation and Transfer (CAT):
If you have successfully completed a module in an African Language at an accredited Higher Education Provider, you may apply for a credit transfer under the Credit Accumulation and Transfer (CAT policy).

Exemption from LCZ400/LCX400/LCSP400/LCSW400 will only be granted on the following conditions:
- ☑ The equivalent module was completed at an accredited Higher Education Institution.
- ☑ The equivalent module's NQF level is 5.
- ☑ The equivalent module's minimum number of credits are 10.
- ☑ There is an 80% match of the module outcomes.

Procedure for CAT application:
- ☑ Complete application form: Credit Accumulation and Transfer (CAT-01) and submit to **AdmissionsAdmin@stadio.ac.za.** You may have already requested and completed this during your initial online application.
- ☑ Submission of the following supporting documents is required:
  a. Transcript of marks / Academic record.
  b. Official outline of content of module including the NQF level and number of credits.
- ☑ Registration for the African Language module will be paused, pending the outcome of your CAT application.

B. Recognition of Prior Learning (RPL):

Alternatively, if you believe that you have acquired the required competency in an African Language through informal/non-formal learning, you may apply for an Exemption Assessment under the Recognition of Prior Learning policy. The language conversational competency assessment is an oral diagnostic assessment designed to evaluate your proficiency in an African Language.

Procedure for RPL application:

☑ Complete application form: Diagnostic Test Application Form (SPA-10b). You may have already completed this during your initial application process.

☑ The Assessment Administrator will contact the Assessor to schedule the **oral diagnostic test**.

☑ The Assessor will contact you once a date and time has been finalised.

☑ Registration for the African Language module will be paused, pending the outcome of your Diagnostic test.

Assessment Details:

☑ You will need to achieve a pass rate of **60%** to be exempted from the African language conversational module.

☑ The assessment will be proctored (invigilated/supervised) and conducted online.

☑ Results will be available upon completion of the assessment.

☑ You only have one opportunity to take the exemption assessment.

☑ Should you obtain less than 60%, you will be required to register for one of the African language conversational modules offered by STADIO School of Education.

Fees involved:

There is an initial admin fee for the Diagnostic test. Upon passing the exemption assessment, you will be liable for the cost of the Recognition of Prior Learning (exemption) fee.

Teaching Practice and workplace-based learning

School-based teaching practice is a compulsory requirement of the PGCE and TVET programme.

A. Teaching practice and workplace-based learning PGCE

You will spend a total of 8 weeks in a school; 3 consecutive weeks in the semester when registered for Teaching Practice 1 (TP701) and 5 consecutive weeks in the semester when registered for Teaching Practice 2 (TP702).

Please note that students must teach both in the Senior Phase (SP) and the Further Education and Training Phase (FET) in the Subject specialisation that you have been approved and registered for to fulfil the requirements for Teaching Practice in the PGCE.

B. Teaching practice and workplace-based learning TVET

You must have access (geographically) to a TVET College/vocational school where you will be able to conduct teaching practice for a period of 8 weeks (4 weeks, i.e., 20 days, during semester 1, and 4 weeks, i.e., 20 days during semester 2) in the subject discipline linked to your application.

You must have access (geographically) to an employer context/business entity where you will be able to conduct workplace-based learning for a period of 2 weeks in the subject discipline linked to your application.

If you are employed: You are satisfied that your employer (head, principal, manager) will allow you time to be absent/off-site for a period of ten weeks as you engage in teaching practice and work-place-based learning above.